

## TOWN BOARD MEETING – OCTOBER 22, 2018

On Monday, October 22, 2018, the Town Board of the Town of Raymond held their regular monthly meeting.

The meeting was called to order at 7:30 PM. The Pledge of Allegiance was recited. Roll call was taken as follows: Present were, Chairman Gary Kastenson; Supervisors, Doug Schwartz, Paul Ryan, Tim Geszvain and Dave Lecus. Also present were, Town Clerk, Linda M. Terry; Town Treasurer, Lee Marie Toll; and Assistant Chief for the Fire/Rescue Department, Jake Dinauer and Kevan Leedle.

Town Treasurer Toll read the Treasurer's Report as follows:

|  |              |                     |
|--|--------------|---------------------|
| Community State Bank - General Checking  |              |                     |
| Beginning Balance                        |              | <b>\$16,767.71</b>  |
| Deposits:                                | 65,511.83    |                     |
| Transfers in:                            | \$250,000.00 |                     |
| Interest Earned                          | 8.54         |                     |
| Miscellaneous Credits/Voided Checks      |              |                     |
| Journal Entries debiting checking        |              |                     |
| <b>TOTAL ADDITIONS:</b>                  |              | <b>315,520.37</b>   |
| Disbursements:                           | (301,695.86) |                     |
| Transfers out:                           | (20,000.00)  |                     |
| Bank Charges & Miscellaneous Deductions  | (11.00)      |                     |
| Journal Entries crediting checking       | (857.00)     |                     |
| <b>TOTAL SUBTRACTIONS:</b>               |              | <b>(322,563.86)</b> |
| <b>ENDING BALANCE:</b>                   |              | <b>9,724.22</b>     |
| <b>OTHER ACCOUNTS:</b>                   |              |                     |
| <b>UNRESTRICTED</b>                      |              |                     |
| Community State Bank - Money Market      |              | 37,213.64           |
| State LGIP Fund - Tax Investment         |              | 622,589.29          |
| <b>TOTAL UNRESTRICTED SAVINGS</b>        |              | <b>659,802.93</b>   |
| <b>TOTAL UNRESTRICTED FUNDS</b>          |              | <b>669,527.15</b>   |
| <b>RESTRICTED</b>                        |              |                     |
| Community State Bank - Bond Escrow       |              | 92,182.43           |
| Community State Bank Storm Water Utility |              | 960.93              |
| Community State Bank Cemetery Fund       |              | 32,903.96           |
| Community State Bank Perpetual Care Fund |              | 6,446.50            |
| State LGIP Funds - Bond Escrow           |              | 64,230.52           |

|  |            |                        |
|--|------------|------------------------|
| State LGIP Funds - Cemetery                    | 21,890.17  |                        |
| State LGIP Funds - Equipment Reserve           | 123,969.18 |                        |
| State LGIP Funds - Land Reserve                | 23,545.74  |                        |
| State LGIP Funds - Raymond SWUD                | 56,828.49  |                        |
| State LGIP Funds - Fireworks Bonds             | 10,278.56  |                        |
| State LGIP Funds - Fire & Rescue Equip Reserve | 15,567.03  |                        |
| <b>TOTAL RESTRICTED FUNDS</b>                  |            | <b>448,803.51</b>      |
| <b>ALL TOWN BANK ACCOUNTS</b>                  |            | <b>\$ 1,118,330.66</b> |

The Treasurer's report was **APPROVED AS READ, ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 5-0.**

**BILLS PAID FROM: 9-25-18 – 10-22-18; Town - \$301,695.86; and SWUD - \$3,215.51, WERE APPROVED ON A GESZVAIN/LECUS MOTION. MOTION CARRIED 5-0.**

**MINUTES FROM PREVIOUS MEETINGS OF: September 24, 2018 and October 10, 2018: WERE APPROVED ON A LECUS/SCHWARTZ MOTION. MOTION CARRIED 5-0.**

**SHERIFF'S REPORT:**

Sgt. Scott Litwin was present for the meeting. He gave the Town his monthly report. Unfortunately, he did not have a break-down of the calls because he had computer issues.

At that time, he mentioned that the Sheriff's Department deals with "A T & T Firstnet" for discounted prices for phones. The Fire/Rescue department may want to check into that.

Asst. Chief Leedle said that AT&T is giving a presentation at the next Chief's meeting.

**PUBLIC COMMENT – NONE**

**1) Fire Department Business:**

**a. Discussion decision regarding the purchase of two new cardiac monitors.**

Chairman Kastenson asked where the money was going to be coming from?

Asst. Chief Leedle said that it would come out of the Fire/Rescue Equipment Reserve Fund, which has \$15567.03; and, Chief Smith has said that the remainder will be coming out of this budget – he will be tightening up the spending.

**APPROVE THE PURCHASE OF THE TWO NEW CARDIAC MONITORS, AT A COST OF \$53,091.00, WITH \$15,467.03 COMING OUT OF THE FIRE/RESCUE EQUIPMENT RESERVE, MADE ON A GESZVAIN/RYAN MOTION. MOTION CARRIED 5-0.**

**b. Discussion decision regarding hiring part time clerk for fire department for 2019.**

**Table this matter until after having a closed session meeting with the Chief – MADE ON A SCHWARTZ/GESZVAIN MOTION. MOTION CARRIED 5-0.**

At this time, Asst. Chief Leedle stated that Raymond Fire/Rescue is now automatic dispatch for Oak Creek.

**2) Storm Water Utility District:**

Supervisor Schwartz stated that there are eight areas that they will be getting prices on. They hope to award the bid in November and start work in December.

**3) Plan Commission Business:**

- a. **Site Plan Approval & Zoning Permit: Robert Latta c/o Anton Saban; 2713 Nicholas Road: for 30 x 32 foot Addition to Manufacturing Building:**

**APPROVED WITH COUNTY RECOMMENDATIONS, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 5-0.**

- b. **Soil Disturbance – Pond Permit: Airless LLC/Gene Townsend – Phase II, to add onto existing building and retention pond and, drainage must be installed:**

Chairman Kastenson asked if this is the final addition?

Mr. Townsend said that once the pond is in, then, he will be coming to the Town's building inspector for a building permit for the addition.

**APPROVE WITH THE STIPULATION THAT ALL DRAINAGE MUST BE COMPLETE BEFORE ANY BUILDING IS DONE AND ALSO MR. TOWNSEND MUST FOLLOW THE TOWN ENGINEER'S AND MR. TOWNSEND'S ENGINEER'S RECOMMENDATION, MADE ON A LECUS/GESZVAIN MOTION. MOTION CARRIED 5-0.**

**4) Town Business:**

- a. **Discussion/Decision regarding purchasing Plow Truck for DPW:**

**APPROVE PURCHASE OF THE TRUCK WITH A THREE YEAR PAYMENT PLAN, PER PROPOSED 2019 BUDGET FIGURES, MADE ON A RYAN/LECUS MOTION. MOTION CARRIED 5-0.**

- b. **Discussion/Decision regarding prices for Town Hall Rental:  
RESIDENTS - \$100.00 (No increase) either inside, outside or both;**

**NON RESIDENTS - \$150.00 (for inside rental)  
\$150.00 (for outside rental)  
Or \$200.00 (for both)**

**APPROVED ON A SCHWARTZ/GESZVAIN MOTION. MOTION CARRIED 5-0.**

- c. **Discussion/Decision regarding proposed Budget Figures:**

**APPROVE THE FIGURES THAT WERE DISCUSSED AT THE BUDGET WORKSHOP, MADE ON A LECUS/SCHWARTZ MOTION. MOTION CARRIED 5-0.**

- d. **Discussion/Decision regarding date for Budget Hearing:**

**APPROVE NOVEMBER 19, 2018, AT 7:30 PM, AS THE BUDGET HEARING, MADE ON A LECUS/SCHWARTZ MOTION. MOTION CARRIED 5-0.**

- e. **Discussion/Decision regarding changing host for website and emails:**

Lee Toll stated that there were some questions regarding the security of the Town's emails and website. She has checked into changing the emails and website. She has spoken to someone from godaddy.com, which would cost \$4.99 per email per month; or, there is a different company that could offer it for \$4.00 per email per month. She is also considering changing the website.

Supervisor Ryan stated to get quotes for both, combined – the emails and the website.

**MOTION TO APPROVE MOVING FORWARD TO GET NEW EMAILS FOR ALL TOWN OF RAYMOND DEPARTMENTS, MADE ON A LECUS/SCHWARTZ MOTION. MOTION CARRIED 4-0, WITH SUPERVISOR RYAN ABSTAINING.**

Supervisor Lecus would like a closed session meeting regarding boundary status.

Also, the Board members would like Town Engineer Stamborski at the next meeting to discuss SEWRPC.

With no further business, the meeting was **ADJOURNED ON A GESZVAIN/LECUS MOTION AT 8:30 PM, MOTION CARRIED 5-0.**

**Respectfully submitted,  
Linda M. Terry – Town Clerk  
Town of Raymond**