

**VILLAGE BOARD MEETING – SEPTEMBER 25, 2023**

The following public hearing scheduled for Monday, September 25, 2023 was rescheduled.

Village of Raymond, 2255 76th Street, Franksville, WI 53126: Consideration of the revocation of a conditional use permit for the parking of two (2) dump trucks in the A-2 agricultural district by the occupant per Section 20-1166 (b) (2) of the Village Zoning Ordinance on property located at 915 92nd Street (Property owner: Porfirio Sanchez and Veronica Sanchez). Tax Parcel No 168-04-21-08-001-010.

On Monday, September 25, 2023, the Village Board of the Village of Raymond held their regular monthly meeting. The meeting was called to order at 7:30 PM. The Pledge of Allegiance was recited.

Roll call was taken as follows: Present were, President, Kari Morgan; Trustees, Doug Schwartz, Mike Thelen, Bill Wilson, and Keith Kastenson. Also present were, Village Clerk/Administrator, Barbara Hill; Village Treasurer, Jeni Schroeffer, Zoning Administrators, Orrin Sumwalt and Jeff Muenkel.

The Treasurer's Report as follows:

**Village of Raymond  
Treasurer's Report  
August 1-31, 2023**

Community State Bank - General Checking		
Beginning Balance		<b>\$53,003.59</b>
Deposits:	694,297.06	
Disbursements:	694,297.06	
<b>ENDING BALANCE:</b>		<b>\$53,120.50</b>
<b>OTHER ACCOUNTS:</b>		
<b>UNRESTRICTED</b>		
Community State Bank - Money Market	28,095.68	
State LGIP Fund - Tax Investment	1,338,209.83	
<b>TOTAL UNRESTRICTED SAVINGS</b>		<b>1,366,305.51</b>
<b>TOTAL UNRESTRICTED FUNDS</b>		<b>1,419,426.01</b>
<b>RESTRICTED</b>		
Community State Bank - Bond Escrow	134,397.53	
Community State Bank Storm Water Utility	32,796.64	
Community State Bank Cemetery Fund	41,128.71	

Community State Bank Perpetual Care Fund	9,890.09
State LGIP Funds - Bond Escrow	63,350.18
State LGIP Funds - Cemetery	38,905.09
State LGIP Funds - Equipment Reserve	119,630.50
State LGIP Funds - Land Reserve	25,549.24
State LGIP Funds - Raymond SWUD	144,269.40
State LGIP Funds - Fireworks Bonds	11,153.12
State LGIP Funds - Fire & Rescue Equip Reserve	360.89
State LGIP Funds - ARPA	198,389.36
<b>TOTAL RESTRICTED FUNDS</b>	<b>819,820.75</b>
<b>ALL VILLAGE BANK ACCOUNTS</b>	<b>\$ 2,239,246.76</b>

**APPROVED AS PRESENTED ON A SCHWARTZ/THELEN MOTION. MOTION CARRIED 5-0.**

BILLS PAID FROM: August 28, 2023 – September 24, 2023; Village = \$91,877.26; Storm Water Utility District = \$139.

**APPROVED ON A KASTENSON/THELEN MOTION. MOTION CARRIED 5-0.**

MINUTES FROM PREVIOUS MEETING OF: August 28 and September 13:

**APPROVED AS PRESENTED ON THELEN/WILON AND SCHWARTZ/WILSON MOTIONS, RESPECTIVELY. MOTIONS CARRIED 5-0.**

**SET AGENDA** There were no changes to the agenda.

**SHERIFF'S REPORT**

Lt. Gehrand briefly reported on the monthly activity.

**PUBLIC COMMENT**

Dorrae Moonen requested to place the issue of a buffer zone around the Raymond Heights subdivision as an agenda item for a Village Board meeting.

Doug White spoke about the Emerald Park Landfill soil disturbance agenda item, and requested that the Village not allow them to dump the dirt. He also stated that all residents in Raymond should not be required to pay for a buffer zone around one subdivision. He also had questions about the availability of meeting minutes on the Village website.

**FIRE DEPARTMENT REPORT**

Fire Chief Smith handed out a call report and briefly reported on it. He also stated that the vehicle insurance claim was completed, and that Safety Day will be Saturday, September 30<sup>th</sup>.

**STORMWATER UPDATES**

No update. There was no meeting in September.

## **PLAN COMMISSION BUSINESS:**

1. Neal Kruszka, 4374 108<sup>th</sup> Street, Franksville, WI 53126. Consideration and possible action on a request for approval of a Certified Survey Map to create two (2) parcels on property located at 1331 108<sup>th</sup> Street (Property owners: Neal A. Kruszka and Sandra A. Kruszka). Tax Parcel No. 168-04-21-32-016-000.  
Planning Commission voted to approve.  
**MOTION TO APPROVE ON A KASTENSON/SCHWARTZ MOTION. MOTION CARRIED 5-0.**
  
2. Daniel Otzelberger, W124 S10629, S. 124<sup>th</sup> Street, Muskego, WI 53150. Property owner: Emerald Park Landfill, LLC). Consideration and possible action on a request for a soil disturbance permit for Emerald Park Landfill, LLC for a mass stockpile location on property located at 2308 124<sup>th</sup> Street. Tax Parcel Nos. 168-04-21-18-011-000 and 168-04-21-18-015-000.  
Planning Commission voted to hold over the item until the next meeting.  
**MOTION TO HOLD OVER ON A SCHWARTZ/THELEN MOTION. MOTION CARRIED 5-0.**
  
3. David Rivest, 1202 60<sup>th</sup> Street, Caledonia, WI 53108. Property owners: David M. Rivest and Gabriel Fernandez). Consideration and possible action on a request for a soil disturbance permit for David Rivest for the construction of a detached accessory structure on property located at 1202 60<sup>th</sup> Street. Tax Parcel No. 168-04-21-11-021-020.  
Planning Commission approved with staff recommendations.  
**MOTION TO APPROVE WITH STAFF RECOMMENDATIONS ON A KASTENSON/ SCHWARTZ MOTION. MOTION CARRIED 5-0.**
  
4. Jason Zurawski, 2253 Penbrook Court, Mount Pleasant, WI 53406. Property owners: Jason P. Zurawski and Lindsay J. Zurawski). Consideration and possible action on a request for a soil disturbance permit for Jason Zurawski for the construction of a new single-family residence, detached accessory structure, and pond on property located at 2068 Waukesha Road. Tax Parcel No. 168-04-21-15-014-010.  
Planning Commission approved with staff recommendations and an as-built grading plan with a swale for proper drainage.  
**MOTION TO APPROVE ON PLAN COMMISSION RECOMMENDATIONS ON A SCHWARTZ/THELEN MOTION. MOTION CARRIED 5-0.**
  
5. Gagan Gill, 335 18<sup>th</sup> Avenue, Apt. 5, Union Grove, WI 53182. Property owners: Gagan Gill and Sukhvir Singh). Consideration and possible action on a request for a soil disturbance permit for Gagan Gill for the construction of a new single-family residence on property located at 3775 5 ½ Mile Road (CTH G). Tax Parcel No. 168-04-21-13-018-000.  
Planning Commission approved with staff recommendations and subject to as-built grading plan for the swale for proper drainage.  
**MOTION TO APPROVE WITH PLAN COMMISSION RECOMMENDATIONS ON A WILSON/THELEN MOTION. MOTION CARRIED 5-0.**
  
6. Miscellaneous Zoning Administrator Updates:  
Public hearing that was skipped tonight will be re-noticed and discussed at the next meeting.

## **VILLAGE BOARD BUSINESS:**

1. Discussion/Decision on revocation of a conditional use permit for the parking of two (2) dump trucks in the A-2 agricultural district by the occupant per Section 20-1166 (b) (2) of the Village Zoning Ordinance on property located at 915 92nd Street (Property owner: Porfirio Sanchez and Veronica Sanchez). Tax Parcel No 168-04-21-08-001-010;  
**ITEM WAS POSTPONED UNTIL THE NEXT MEETING.**
2. Discussion/Decision for OneEnergy solar projects regarding selection of drain tile surveyor and third-party engineering firm for decommissioning;  
**MOTION TO HOLD OVER TO LOCATE A SECOND DECOMMISSIONING FIRM AND TO DETERMINE WHETHER THE VILLAGE CAN DETERMINE HOW THE DRAIN TILE SURVEY IS DONE ON A KASTENSON/ THELEN MOTION. MOTION CARRIED 5-0.**
3. Discussion/Decision on recommendations from the I-94 Land Use Committee, setting dates for Public Hearing and adoption meetings;  
Jeff Muenkel discussed the findings and recommendations from the I-94 Land Use Committee, with the associated map and vision text. He stated that if the Board wanted to move forward with the plan, a public hearing is required which requires a 30-day notice, which means the hearing could be at the November board meeting. President Morgan asked if the Board's input on the plan should wait until after the public hearing, and Jeff said yes, it should. The Board agreed that the notice for the Public Hearing should be sent to all property owners within the affected area.  
**MOTION TO SET THE PUBLIC HEARING FOR NOVEMBER 27<sup>TH</sup> ON A THELEN/SCHWARTZ MOTION. MOTION CARRIED 5-0.**
4. Discussion/Decision on updates to culvert and access driveway ordinance.  
**MOTION TO UPDATE THE ORDINANCE TO REFLECT MATERIALS OF CONCRETE OR PLASTIC MAY BE USED PER DPW DISCRETION, ON A WILSON/THELEN MOTION. MOTION CARRIED 5-0.**
5. Discussion/Decision on updating local Flood Plain zoning ordinance and joining the National Flood Insurance Program;  
The Wisconsin DNR provided an ordinance template which could be filled in with the technical information provided by Foth. Jeff Muenkel stated that Foth could complete the ordinance for no more than \$7,500 although he expects it will be less. It would be completed as part of the Zoning Code ordinance updates.  
**MOTION TO DIRECT FOTH TO UPDATE THE FLOOD PLAIN ZONING ORDINANCE NOT TO EXCEED \$7,500 ON A THELEN/KASTENSON MOTION. MOTION CARRIED 5-0.**
6. Discussion/Decision on drain tile policy as it relates to new construction;  
President Morgan stated that the building inspector had called twice in the past few weeks regarding broken drain tiles at building sites, and in one instance had recommended that DPW come out to inspect. Todd from DPW stated he was not authorized to go on private property without Board direction and questioned whether drain tile was his responsibility. Keith Kastenson looked at it and determined that the repair was ok and let the building inspector know that work could continue. It was decided that a board member (especially Keith, Doug or Mike) could determine whether it had been fixed or whether a contractor needed to be hired, and that the Village would keep a list of contractors who could repair the broken drain tile. This would be done as an internal policy.
7. Discussion/Decision on 2024 Law Enforcement contract from Racine County Sheriff  
**MOTION TO APPROVE THE CONTRACT AS PRESENTED ON A WILSON/SCHWARTZ MOTION. MOTION CARRIED 5-0.**

8. Discussion/Decision on assigning a Village Board liaison to the Zoning Administrator; President Morgan stated that the other Village staff had been assigned a Board liaison and so it made sense to assign one to Zoning also, as the main board contact they could go to for issues or questions. President Morgan said she was willing to act as the liaison.

**MOTION TO ASSIGN PRESIDENT MORGAN AS THE BOARD LIAISON TO THE ZONING ADMINISTRATOR ON A KASTENSON/SCHWARTZ MOTION. MOTION CARRIED 5-0.**

9. Set date and time for Trick-or-Treating;

**TRICK OR TREATING WAS SET FOR 2-4 PM ON SUNDAY, OCTOBER 29<sup>TH</sup> ON A SCHWARTZ/WILSON MOTION. MOTION CARRIED 5-0.**

10. Set date of December Village Board meeting;

**MEETING WAS SET FOR TUESDAY, DECEMBER 19<sup>TH</sup> ON A SCHWARTZ/WILSON MOTION. MOTION CARRIED 5-0.**

11. Discussion/Decision regarding Bartender Licenses. Record checks are complete:

Brittini Sandahl

Tomas Lopez

Gerald Drought - Temporary

**MOTION TO APPROVE ON A SCHWARTZ/WILSON MOTION. MOTION CARRIED 5-0.**

#### **ANNOUNCEMENTS**

Fire Department safety day on Saturday September 30<sup>th</sup> from 10-2.

#### **ADJOURN**

**MADE ON A THELEN/SCHWARTZ MOTION. MOTION CARRIED 5-0. MEETING ADJOURNED AT 8:42 PM.**

**Respectfully submitted,**

**Barbara J Hill  
Village Clerk/Administrator  
Village of Raymond**